

Robert Townson Public School PBL Matrix

	Excursions & Gala Days	Classrooms	Hall	Canteen	Moving Around	Playground	Toilets	Office
Be Safe	<ul style="list-style-type: none"> Stay with your group. Follow instructions. Play by the rules. Tell the teacher if someone does the wrong thing. Remain seated on the bus at all times. Walk safely to the bus bay or sporting ground. Stay close to the teacher or adult looking after you. 	<ul style="list-style-type: none"> Enter and leave in a safe manner. Move carefully around the room; be aware of who and what is around you. Use all equipment safely and carefully. Sit appropriately and tuck chairs in. Keep your hands and feet to yourself. Use all technology appropriately and safely. Secure bags in a safe manner- zipped up and stowed neatly. Ask before you leave the classroom. 	<ul style="list-style-type: none"> Enter and exit the hall in a safe orderly manner - class line/s. Sit appropriately. Knee sliding is unsafe. The stage is only for presenters and performers. Keep hats and belongings on the floor in front of you. Follow teacher instructions. 	<ul style="list-style-type: none"> Line up in your own grade line. Join the end of the queue. Wait behind the line. Leave the canteen area to eat. Wait for your friends elsewhere if you are not buying. Eat your own food and don't share with others. Wait quietly 	<ul style="list-style-type: none"> Walk to your classroom when the wet weather bell rings. Use covered areas to move around the school during wet weather. Indoor games only during wet weather. Always walk Stay in your class lines. Tell the teacher if you have a problem you can't fix Stay on the left hand side of the stairs and pathways. Keep your hands by your side. Walk safely to and from school. Walk your bike or scooter in school grounds. Park bikes and scooters in correct area. Wear a helmet. Walk in two lines, teacher at the back. 	<ul style="list-style-type: none"> Wear a hat or play in the shade. Stay in bounds. Sit on seats before 8.35am. Walk on concrete. Silver seats are for sitting. Large balls only on the oval, hand balls only on the concrete. Walk to toilet or class lines when the warning bell rings. Swinging on rails is not allowed. Swinging on trees is not allowed. Leave all rocks, sticks and stones alone Netballs and basketballs only on the net ball court. Sit down while eating 	<ul style="list-style-type: none"> Use toilets appropriately. Leave promptly. Always wash hands. Play in the playground, not in or around the toilets. Wait for your friends in the playground. 	<ul style="list-style-type: none"> Enter the office through the back door. Move up the stairs and through the office safely. Only come to the office if a teacher instructs you to. Only bring one friend to help when you come to the office.

Be Respectful	<ul style="list-style-type: none"> • Wear correct school uniform including school hat. • Use good manners. • Follow all teacher instructions. • Listen to parent helpers, referees and umpires. • Be friendly. 	<ul style="list-style-type: none"> • Use your manners. • Respect other people and their property. • Listen attentively to teachers and peers. • Sit still and face the teacher while they are giving instructions. • Co-operate with all teachers, visitors and peers. • Wait for the pack up signal. • Allow others to learn. • Hats off, shirts in. 	<ul style="list-style-type: none"> • Sing National Anthem and say School Prayer with pride. • Hats off, shirts in. • Listen to speakers. • Quiet during and between speakers. • Show appreciation with appropriate applause or response. • Listen to all teachers, not just your own. 	<ul style="list-style-type: none"> • Use your own money. • Use your manners - please and thank you. • Speak politely to the canteen staff. • Ask questions politely. • Keep noise to a minimum 	<ul style="list-style-type: none"> • Always walk quietly. • Use good manners. • Listen to the teacher. • Be respectful of other classes when walking past. • Minimise noise • Maintain personal space. 	<ul style="list-style-type: none"> • Play responsibly, take turns. • Play by the rules. • Respect school and other's property. • Be respectful to all staff and peers. • Speak to Peer Mediators with respect. • Put rubbish in bins. • Respect other students' games/space. • Be a good friend. • See a teacher before going to office. • Return sports equipment when the hand bell rings. 	<ul style="list-style-type: none"> • Keep the toilet area clean and tidy. • Report any damage or graffiti to a teacher. • Respect other's privacy. • Be in the right toilets - boys/girls. • Use a quiet voice. 	<ul style="list-style-type: none"> • Hat off; shirt in before you enter the office. • Knock on the staffroom door and wait to be spoken to. • Always speak politely to office staff. • Sit properly on the seats if you are waiting to see Mrs Green, Mrs Hasler or teachers.
	Aim High	<ul style="list-style-type: none"> • Be a good sport and encourage others. • Join in • Listen carefully • Represent the school with pride. 	<ul style="list-style-type: none"> • Be equipped, prepared and ready to learn. • Do your best at all times. • Take pride in all your work. • Take responsibility for your learning - ask for help. • Start and complete work promptly. • Arrive on time. • Follow instructions. • Wait for the pack-up signal from the teacher. • Come to school every day. 	<ul style="list-style-type: none"> • Show support for award winners at all times. • Take care of the hall and things in it. • Aim to be in the hall of fame one day. • Be an active participant during all activities in the hall. 	<ul style="list-style-type: none"> • Make Healthy Food Choices. • Pay your bill promptly. • Assist younger students. 	<ul style="list-style-type: none"> • Be a role model • Go straight to your class after maths groups or scripture. • Arrive at and leave school in an orderly manner. 	<ul style="list-style-type: none"> • Be Water Wise. • Know and follow the rules of the game. • Know when to step away and calm down. • Stand up for yourself. • Be cooperative. • Aim for a Townie 	<ul style="list-style-type: none"> • Use water and supplies responsibly. • Go to the nearest toilet. • Go to the toilet in break times wherever possible.
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